

St. Marianne School

Extended DayCare Program—2020-2021

St. Marianne School provides extended Day Care for our students throughout the school year. Our program provides Morning Care (free beginning at 7:00 a.m.) and after school care for students from dismissal through 6:00 p.m. daily for a monthly fee. Students may also “drop in” for a single day and will be charged at the daily rate rather than the monthly contract amount.

No students may be on campus unsupervised after 3:15 p.m. Students remaining on campus after 3:15 p.m. will automatically be checked in to Day Care. Parents will be asked to park in the parking area and sign out their child.

Students attending athletic practices or other school-sponsored programs will be signed into Day Care if they are not picked up before or after the start of the program (depending on practice/game times). For the safety of our children, ALL students must be either supervised by their own parents or by a staff member of the school at all times.

Families will be billed via Smart by the school on a monthly basis.

We offer a structured program each day including homework time, snack, and indoor and outdoor play time.

If you plan on using the extended Day Care program regularly, you **must** fill out and return the contract and information sheet provided to you. (Given upon request.) **No child will be allowed to stay in extended DayCare without this form.**

We will gladly accept donations from families for service hours – we are in need of healthy snacks (preferably individually wrapped), individual juice boxes or small water bottles. We also accept donations of age appropriate games, puzzles, and craft projects. Service hours are awarded at 1 hour for every \$15 donated.

Any questions? Contact the school office (562) 949–1234.

Hour and Monthly Rate Information:

Pay the fee of \$9.00 per hour for one child or \$12.00 per hour for two or more children. Families are billed hourly up to 40 hours for a maximum of \$250/month for 1 child and \$350/month for 2 children for the monthly contract rate.

SMS EXTENDED DAYCARE CONTRACT

I understand that St. Marianne School Extended DayCare is available only on days when school is in session. The hours are from dismissal until 6:00 p.m. I realize that the program is designed to provide supervision for students whose parents need the service.

As a Parent, I understand and agree to:

- ✓ Sign my student out each day. I understand that only those adults listed may pick up and sign out my child unless I send a written permission slip specifying otherwise.
- ✓ Acknowledge that if I fail to document the time I check my child out, I will be billed for a 6pm check-out time on that day.
- ✓ Pay the fee of \$9.00 per hour for one child or \$12.00 per hour for two or more children. Families are billed hourly up to 40 hours for a maximum of \$250/month for 1 child and \$350/month for 2 children for the monthly contract rate.
- ✓ Be billed once a month along with my tuition billing and acknowledge that my payment is due upon receipt of billing.
- ✓ Acknowledge the fact that if the amount due for child care is not paid in conjunction with my monthly tuition billing statement, I will be assessed a late fee of \$25.
- ✓ Acknowledge that because DayCare is a self-supporting program, failing to meet these financial obligations can jeopardize my ability to keep my child/children in this program.
- ✓ Pick up my child/children no later than 6:00 p.m. and realize that fees for pick up after 6:00p.m. will be \$5 for the first 15 minutes and \$10 fee for each additional 15-minute period after that, no exceptions.
- ✓ Acknowledge that frequent late pick-ups can be grounds for terminating my child/children's participation in the program.
- ✓ Acknowledge that this contract, signed and dated must be on file in the school office in order for my child/children to be able to attend DayCare.
- ✓ Acknowledge that this contract is in force for the 2020-2021 school year.

I have discussed the DayCare rules with my child/children and agree to abide by the rules, expectations and directions given by the administration and DayCare staff. Please enroll my children in the DayCare program; I have listed their name and grade below:

Name	Grade
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Name	Grade
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Name	Grade
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I agree to not hold the Archdiocese, St. Marianne School, and/or any agents, employees and volunteers responsible for any loss or liability arising from their duties and responsibilities within the Extended DayCare (EDC) program as such related to the child/children listed in this agreement.

Signature of Parent/Guardian

Date

SMS EXTENDED DAYCARE REGISTRATION 2020-2021

- 1) Student's Name: _____ Grade: _____
First and Last
- 2) Student's Name: _____ Grade: _____
First and Last
- 3) Student's Name: _____ Grade: _____
First and Last

Home Address: _____

Home Telephone # _____

Father's Name _____

Work Telephone # _____ Cell Telephone# _____

Mother's Name _____

Work Telephone # _____ Cell Telephone# _____

Other Emergency Contact Name: _____

Home Telephone # _____ Cell Telephone # _____

Other Emergency Contact Name: _____

Home Telephone # _____ Cell Telephone # _____

Known allergies or other important health information:

The following are the names and telephone numbers of the persons I authorize to pick up my child/children from the Extended DayCare program. These individuals may also be called upon in case of an emergency should the individuals in charge not be able to reach me. I understand that my child will not be released to anyone other than those individuals listed below without my express written authorization.

Name/Relationship

Phone #

Name/Relationship

Phone #

Name/Relationship

Phone #

Name/Relationship

Phone #